

Director of Life, Justice, & Peace

Position Summary:

The Office for Life, Justice and Peace promotes the dignity of the human person through education, advocacy and prayer. The office offers opportunities for the faithful to grow in understanding of Catholic social teaching, to affirm a consistent ethic of life from conception to natural death and to advocate for the common good through public policy.

Duties and Responsibilities (*other duties may be assigned*):

- To work with Bishop regarding all social justice issues by giving reports and by providing information and updates to parishes.
- The Director serves as the primary staff person to the Commission for Life, Justice and Peace.
- Promote Catholic Social Teaching in the work of the Department for Evangelization.
- Develop collaborative models and specialized outreach to engage parishes and schools in the work of the Office and Catholic Social Teachings.
- Develop, implement and review programs, policies, and procedures to fulfill the mission of the Office.
- Connect with the USCCB departments of Justice, Peace, Human Development and Pro-Life Activities to promote the U.S. Bishops' national legislative agenda.
- Collaborate with the California Catholic Conference in advocating for life, justice and peace issues.
- Collaborate with the California Catholic Ministry Conference in advocating speakers and workshops for life, justice and peace issues.
- Serve as the diocesan director for the Catholic Campaign for Human Development in overseeing national and local grants.
- Serve as the diocesan director for Catholic Relief Services.
- Develops and manages the office budget and its ministries.
- Oversee all ministry components of Restorative Justice.
- Provide at least one liturgical event annually in support and remembrance of victims of violence: a Eucharistic liturgy, liturgy of the hours, or an interfaith service.
- Create a sound budget in collaboration with the Vicar for Evangelization

Responsibilities for Life:

- Serve as a liaison for groups fostering a consistent ethic of life from conception to natural death.
- Promote and advocate for a consistent ethic of life from conception to natural death.
- Support and provide resources to celebrate Respect Life Month.
- Coordinate diocesan participation in the annual Respect Life Mass and rally in San Francisco and rally

Responsibilities for Justice:

- Administers and oversees the annual CCHD collection and grant awards and provides direction, supervision and coordination for the ongoing activities of the CCHD committee.
- Provides reports and makes recommendations to the national CCHD Office
- Oversee coordination of CRS programs in the parishes.

Responsibilities for Peace:

- Supports initiatives and advocacy for peace within families, communities and region.
- Supports and communicates initiatives taken on behalf of peace within our state, nation and world.
- Develops immersion and mission experiences that promote solidarity in which the faithful can participate.
- Supports restorative justice through the work of the Associate Director for Restorative Justice.
- Supports Care for Creation

Education and/or Experience:

MA in Pastoral Ministries, Religious Studies or International Studies or a related field plus 7-10 years of related experience. Two or more years of overseas experience as a missionary or long-term volunteer or extensive travel in developing countries is preferable. Must be a practicing Catholic with a strong commitment to values, mission, and teachings of the Catholic Church.

How to Apply:

Please send cover letter and resume to jobs@dsj.org.